

## OCHL-12 HOMEOWNER'S ASSOCIATION

### ARCHITECTURAL CONTROL COMMITTEE (ACC MINUTES)

ACC OFFICERS: Tom Deacon, Chair, David Baker, Secretary, Chazz Kawabori, Mike Richardson, Charles Desilets, Members, Lisa Richardson, Tom Black, Yonghun An (James), Resource Members, Al Prescott, Resource Member (Windward Bluff)

November 7, 2017 Meeting, Mukilteo City Hall

Attendees: Tom Deacon, Dave Baker, Chazz Kawabori, Dennis Hutton, Jim Godwin

1. Called to order by Deacon 6:03 PM. Quorum (3) present.
2. August 2017 minutes approved, motions by Richardson/Baker.
3. View Protection/Stormwater Management - Kawabori: (a) Discussed Caleb Krause's May 18, 2017 email forwarding Glenn Hirai's update on steps Oki was taking to address their drainage project on #10 and the trees blocking views on #'s 11, 12 and 13. It was noted that there was a subsequent message from Oki in which they stated they were working with the city on engineering and permits, planning on beginning work this Fall. We will incorporate these communications and continued lack of action in our overview to the city November 20th. (b) VP complaint, 5819 St Andrews, has been resolved until further notice by complainant.
4. Roofs, Additions and Paint - Baker: (a) Deck installation 6015 Bayview still incomplete. Owner states they are still working with the city and a contractor to develop a plan to meet city code. (b) New application for deck work at 6122 Bayview Drive was approved after visit to site by Deacon and Baker.
5. Home Maintenance - Desilets: No new activity to report.
6. Open Space - Richardson: (a) Stormwater project middle trail, O'Brien planning on adding additional rock check dams at no cost. (b) O'Brien asking if we would consider combining phase two and three of our overall stormwater control project into one year, starting next Spring, as would save roughly \$8,000 in projected costs. This proposed change to be communicated to the Board without an ACC recommendation at this point, as the committee wanted more time to consider.
7. Other Issues: (a) Windward Bluff invoice dispute issue to be discussed further at Board meeting. (b) Issues with vendor invoices having incomplete information delaying payments was addressed. In the future all vendor invoices will go to the ACC Chair for approval and then to the Treasurer for payment. Deacon will make sure of appropriate detail before payment. (c) Status of replacing the playground equipment at Bayview Park. Richardson has contacted three providers for cost information and will report findings at next meeting. It was suggested the Buchan Group may be able to provide some cost-effective contacts. (d) Bio pond cleanup, Hutton suggested we consider cleaning out the pond three times, in lieu of two, in the next contract, due to heavier growth than originally anticipated. (e) December meeting scheduled 12/05/17 at City Hall.
8. Adjourned at 6:52PM
9. Submitted by David Baker