

## OCHL-12 HOMEOWNER'S ASSOCIATION

### ARCHITECTURAL CONTROL COMMITTEE (ACC MINUTES)

ACC OFFICERS: Tom Deacon, Chair, David Baker, Secretary, Chazz Kawabori, Mike Richardson, Charles Desilets, Members, Lisa Richardson, Tom Black, Yonghun An (James), Resource Members, Al Prescott, Resource Member (Windward Bluff)

September 5, 2017 Meeting

Attendees: Tom Deacon, Chazz Kawabori, Charles Desilets, David Baker, Phil Falk, Al Prescott

1. Meeting called to order by Deacon at 6:00 PM in the small meeting room at the Mukilteo City Hall. A quorum (4) was present.
2. The August 8, 2017 minutes were approved by voice vote on motions by Desilets and Kawabori.
3. View Protection - Kawabori. (a) View complaint 5879 St Andrews Drive, Deacon reported the blocking hedges in the back yard have been trimmed by 12-18 inches. Deacon will contact the complaint to make sure the issue has been resolved. It was noted that the general condition of the yard is below acceptable standards, which may require a follow-up discussion with the owners. (b) Golf course drainage and view protection issues, Deacon reported that Glen Hirai responded to our attorney's letter, basically stating they were addressing the issues, that their new ownership group being in Asia was going to slow down the process in getting resolution. It appears this is the same delay tactic by the Oki Group as we have seen in the past. It was decided that we would contact the city to seek their assistance in resolving the flooding issue, providing them with the documentation, including photos, correspondence, etc., and pointing out the storm water runoff from Harbour Pointe Blvd is a contributing factor. Deacon to arrange this meeting. After this meeting, Deacon will contact our attorney to discuss follow-up steps.
4. Roofs, Additions and Paint - Baker. (a) One new paint application approved 6512 St Andrews Drive, one new roof application approved 6031 Bayview Drive, and one new roof completed without an application with approved materials 6130 Bayview Drive. (b) Deck installation 6015 Bayview Drive, no application received to date and it is noted yard maintenance is below acceptable standards. Deacon to follow-up with a certified letter.
5. Home Maintenance - Desilets. (a) 12002 Clubhouse Lane peeling paint issue, paint application previous approved for June start, no work to date. Desilets to follow-up with owners. (b) Driveway issue on 59th Ave., Desilets has been unable to meet with owner, will send email, (c) 6005 Bayview lot condition, Desilets did send email this date, (d) Coach lighting update, non-working lights have been reduced from 32 to 15. Desilets to again send letters to these homeowners.
6. Open Space - Richardson. (a) Culvert and stream bed reinforcement project at middle trail, O'Brien bid \$18, 845 received. Baker to contact SeaScape for updating their bid. After a second bid received a telephone vote by the Board will be held in order to start this work before the Fall rains. (b) Windward Bluff invoices, still a few individual invoice issues to be resolved between Kunthara and Windward Bluff. Once these are resolved the ACC will make their recommendation to the Board for payment. (c) Tree removal approvals from the city, Baker will get a competing bid on the Bayview Park tree removals and arrange for Total Tree to schedule the removal of trees approved by the city on lower St Andrews Drive. (d) Bayview Park playground equipment repair/replace project, Richardson on temporary assignment out of town, no progress.
7. Other Issues. (a) Premiere invoices, it was noted that Premiere is not showing the location and time on their invoices, and Premiere is asking us to note the specific invoices being paid by check. Apparently we are paying multiple invoices on one check. Deacon to handle with Premiere and Kunthara will so note invoices being paid.
8. Meeting adjourned at 7:40 PM.
9. Submitted by David Baker.