

OCHL - 12 HOMEOWNER'S ASSOCIATION

BOARD OF DIRECTOR'S & OFFICER'S MINUTES

OFFICERS & BOARD MEMBERS: Phil Falk, President, Dennis Hutton, Vice-President, Joseph Kunthara, Treasurer, David Baker, Secretary, Mike Richardson, Member-at-Large

April 4, 2017 Meeting

Attendees: Phil Falk, Dennis Hutton, Joseph Kunthara, Tom Deacon, David Baker

1. Meeting was called to order at 7:20 PM by Falk in the small meeting room of the Mukilteo City Hall. A quorum (4) was present.
2. Secretary's Report - Baker advised one new roof replacement request in progress. No other correspondence. The March 7, 2017 minutes were approved by voice vote on motions by Hutton and Baker.
3. Treasurer's Report - Kunthara reported as of March 31st we have \$55,116.11 in checking and \$120,000 in CD's. Ten homeowner's have yet to pay their annual dues for 2017. Kunthara will send an email to them.
4. ACC Report - Deacon reports (1) in regard to the One Clubhouse Lane agreement with South, we received landscaping bids from PlantScapes for \$9,278 and Premiere for \$6,560 for the annual work. It was decided that the ACC will recommend to the board that we accept Premiere's bid. A motion by Baker, seconded by Hutton, that we recommend to the board we accept Premiere's bid, passed by voice vote. If the board approves this recommendation, Deacon will advise Premiere. Kunthara will have to work with Morris Management to switch PUD and Alderwood Water District billings to us.
5. Other Business - (1) Falk asked about the current status of the landscaping in front of the golf tunnel at 59th and Clubhouse Lane. Deacon advised he will contact Keith Coleman of the golf course to get his input on whose responsibility it is to maintain the landscaping there. (2) Baker provided an update on his and Richardson's contact with HOA-Sites and GoDaddy in relation to updating our website. HOA-Sites has a very sophisticated program offerings including a complete accounting system, membership lists, on-line voting and a secure section to name a few. They have their own design team and customer service group. Price is \$200 to develop the site and then \$450 annually. GoDaddy is our current site designer and host. They will update our site for \$1300 to \$1600 for a site with no secure area, then \$180 annually for hosting. A site with a secure area will cost \$2500 to \$3000 with the same annual hosting fee. There was some discussion on the need for a secure section and whether or not it was prudent to have any accounting or membership information on our site. Today the accounting and membership lists are kept separate from the website. It was decided that Baker and Richardson will continue to check our alternate providers and report back at the next meeting.
6. Meeting was adjourned at 8:05 PM.
7. Submitted by David Baker