

OCHL - 12 HOMEOWNER'S ASSOCIATION

BOARD OF DIRECTOR'S & OFFICER'S MEETING

OFFICERS & BOARD MEMBERS: Phil Falk, President, Dennis Hutton, Vice-President, Joseph Kunthara, Treasurer, David Baker, Secretary, Mike Richardson, Member-at-Large

November 7, 2017 Meeting

Attendees: Dennis Hutton, Joseph Kunthara, David Baker, Mike Richardson, Tom Deacon

1. Meeting called to order at 7:00 PM by Hutton in small conference room at the Mukilteo City Hall.
2. Secretary's Report - Baker: No new correspondence to report. The October minutes were approved by voice vote on motions by Baker and Richardson. The Welcome Letter previously approved for sending to new neighbors still in need of the names/addresses of those parties moving into the Association. After discussion, Kunthara committed to providing those names to the Board and resending an updated excel file to Board members as changes in home ownership occurs.
3. Treasurer's Report - Kunthara: As of October 31, 2017, there was \$6,180.72 in checking and \$120,000 plus some interest in CD's and a money market fund. The CD for \$100,000 will expire in April 2018. Kunthara advised that he will have to transfer the \$20,000 money market amount into checking to cover recent higher than expected or budgeted expenditures. Discussed the Premiere invoices not having the detail required to pay without extensive back and forth with Premiere to clearly understand what the invoices covered and at what location. It was agreed that all invoices will go directly to Tom Deacon to work with Premiere to verify the information and approval, then to Kunthara for payment. Deacon to contact Joel at Premiere to explain the various contract requirements.
4. ACC Report - Deacon: (a) Deacon explained that Bill O'Brien had asked us to consider doing phase two and three of our Stormwater Control Project together next Spring rather than spreading over a two year period. O'Brien indicates there would be a savings of roughly \$8,000 by combining the two account his having to only position the heavy equipment once and scheduling work crews for the longer period to get the work done. The ACC was not making a recommendation at this time but wanted the Board to be aware of the request for discussion and a decision at our December Board meeting. (b) The meeting with the city to get their involvement in our ongoing issue with the Oki Golf Course on the stormwater runoff problems on their 10th Fairway is scheduled for November 20th.
5. Other Business: (a) The need to get arrangements finalized for the annual meeting and getting a speaker was discussed. Hutton will talk to his contacts at the city police department to see if their new safety officer would be available and work with Falk to coordinate the annual meeting day with the city. (b) The August, September and October minutes have not been posted on our website. Kunthara advised he did not have access due to having gave access codes/pin numbers to Baker. Baker to provide those numbers to Kunthara who will continue to administer the website, updating the minutes and annual dues amount for 2018.
6. Meeting adjourned at 7:47 PM
7. Submitted by David Baker