

## OCHL-12 HOMEOWNER'S ASSOCIATION

### ARCHITECTURAL CONTROL COMMITTEE (ACC) MINUTES

ACC OFFICERS: Tom Deacon, Chair, David Baker, Secretary, Chazz Kawabori, Mike Richardson, Charles Desilets, Members, Lisa Richardson, Tom Black, Dennis Hutton, Yonghun An (James), Resource Members, Al Prescott, Resource Member (Windward Bluff)

February 6, 2018 Meeting

Attendees: Tom Deacon, Chazz Kawabori, David Baker, Al Prescott, Phil Falk, Dennis Hutton, Michael McMillan

1. Deacon called the meeting to order at 6:07 PM in the small meeting room at Mukilteo City Hall. A quorum (5) was present.
2. January 2017 ACC minutes were approved by voice vote on motions by Richardson and Prescott.
3. Baker introduced Michael McMillan, a member living on St. Andrews Drive, who has expressed an interest in volunteering for an ACC member position. A member position will be open for 2018 because of Charles Desilets being elected to the Board at the recent AGM meeting.
4. View Protection/Stormwater Issues Golf Course - Deacon reviewed the issue of a drain off the 10th Fairway located on a homeowner's property brought to our attention by the city. This drain, located within a city easement, appears to have been covered by the homeowner at some point in the past. A meeting with this homeowner by Deacon and Desilets was not productive in determining who covered the drain and when this occurred. The city was looking for the HOA to help resolve this issue, facilitate the uncovering of the drain. Deacon will advise the city that they will have to talk directly to this homeowner to resolve the issue.
5. Roofs, Additions & Paint - Baker advised one roofing application received and approved.
6. Home Maintenance - Deacon reports that Desilets has been unable to contact the homeowner on 59th Ave W., with the sunken driveway after several attempts. Deacon will arrange for a registered letter.
7. Open Space - (a) A view protection issue involving trees behind Preswick Lane was brought to our attention at the AGM meeting by Robert Meyers. Deacon to arrange a visit by the ACC to this properly. (b) Another issue brought to our attention at the AGM meeting was the lack of safety bars or railings on the playground equipment at the Bayview Park. Again, the ACC will investigate and check with our insurer to get their input if it appears there is a safety issue. (c) Also, it was decided that the ACC would recommend to the Board that we forego the second bid in the refurbishing of that playground equipment due to the difficulty in finding another willing bidder.
8. New Business - (a) Hutton will follow-up with the city to determine the outcome of his request to lower the posted speed on St Andrews Drive from 25 mph to 20 mph, as has been done in residential areas in Portland, OR. (b) Hutton will coordinate a volunteer work party to remove Scotch Broom on the hillside behind the Bayview Park. This work has been done annually by Tom Black and other neighbors, however we were recently asked to take on this annual removal work. That hillside area is part of our open space.
9. Michael McMillan again expressed his desire to be part of our ACC organization by contributing his time and effort as a member. He understands the monthly meeting requirements.
10. Meeting adjourned at 7:00 PM.
11. Submitted by David Baker