

OCHL-12 HOMEOWNER'S ASSOCIATION

ARCHITECTURAL CONTROL COMMITTEE (ACC) MINUTES

ACC OFFICERS: Tom Deacon, Chair, David Baker, Secretary, Chazz Kawabori, Mike Richardson, Mike McMillan, Members, Lisa Richardson, Tom Black, Dennis Hutton, Dani Folsom, Al Prescott (Windward Bluff), Resource Members

May 1, 2018 Meeting

Attendees: Tom Deacon, David Baker, Chazz Kawabori, Michael McMillan, Al Prescott, Phil Falk

1. Deacon called the meeting to order at 6:07 PM in the small meeting room at Mukilteo City Hall. A quorum (5) was present.
2. The April 3, 2018 minutes were approved on motions by Kawabori and McMillan.
3. Stormwater/View Protection: On the 10th fairway stormwater drainage, Deacon reported that the city has an inspection scheduled for later this year on a relocated drain. No date provided as yet. Regarding View Protection, Deacon gave an update that again, the single ongoing issue is golf club trees, that a walk around the border on the west side of the 12th fairway, a portion of the 13th fairway and other areas was done shortly after our last ACC meeting. Folsom and Prescott, taking the lead, agreed that a survey to clearly identify the boundary between the golf course and Windward Bluff was a necessary next step, prior to contacting the golf course. It was agreed that we would split the cost of the survey with Windward Bluff, estimated at \$300.
4. Roofs & Additions: (a) Baker reported that two new roofs were in progress and one additional has been approved, all with approved materials. (b) Regarding the unapproved deck on 6135 Bayview Drive, a promised application has not been received. Baker to follow up with the owner.
5. Home Maintenance: (a) Kawabori and McMillan will schedule a survey of the homes to identify those needing maintenance, putting together a list of specific issues for handling with the owners. (b) The sunken driveway on 59th Ave was discussed and it was agreed that if no action or communication received from the owner by our next meeting a registered letter would be sent advising of our intent to begin to initiate the cc&r fine process. (c) Deacon has prepared a general letter to the membership regarding a Spring cleanup. It has been signed by Falk, printed with envelopes stuffed. All that is needed now are address labels to be furnished by Kunthara.
6. Open Space: (a) The Bayview Park project has been completed. The repair of the border planking, staining of same and additional chips was discussed. A bid on this will be arranged by Baker. (b) The Stop Work Order status is that our consultant is going to arrange the rescheduling of a meeting with the city and Fish & Game. A previously scheduled meeting was cancelled because the Fish & Game participant had a conflict, jury duty.
7. New Business: (a) The pro's and con's of making our membership list available to all members was discussed. It was pointed out that on our website we have committed to keeping individual member names, addresses, phone numbers and emails confidential. Hutton advised that their Whidbey Island HOA publishes their list. This to be further discussed. (b) The subject of a Summer picnic for the membership was discussed. Kawabori and Baker are to coordinate a proposal for this and report back at the next meeting. (c) The subject of a Welcome Letter to new members was brought up by Deacon. He is going to modify a letter previously prepared by Baker for our next meeting.
8. Meeting adjourned at 7:05 PM.
9. Submitted by Dave Baker