

OCHL-12 Homeowners Association  
April 4, 2018 HOA Board Meeting Minutes

HOA Board Officers: Dennis Hutton, Vice President, Charles Desilets, Secretary, Mike Richardson and Chazz Kawabori, Members-at-Large; Tom Deacon, ACC Chairman

1. The meeting was called to order at 7:21 PM by VP Hutton in the absence of Falk in the large meeting room of the Mukilteo City Hall.
2. Secretary's Report: Desilets reported that there was no new correspondence to report. A motion was made by Hutton to approve the March 6, 2018 HOA BOD minutes, seconded by Richardson. The motion was carried by voice vote.
3. Treasurers Report: None was presented in the absence of Treasurer Kunthara.
4. ACC Report:
  - a. Bayview Park Playground Set reconditioning
    - i. The ACC received two bids for the project, one from Casey Colors Painting LLC, and the second from Trent's Handyman Services. The Casey Colors bid was \$5,478.08, and Trent's bid was \$3,351. The ACC voted that that Trent's Handyman Services be contracted for the effort on the basis of cost and ability to start the project quickly.
    - ii. A discussion ensued regarding pressure washing the park walkways. In order to facilitate this forward, ongoing, activity, the ACC decided to install a water bib connection to an existing water line close to the park. Baker reported that he had only received one bid totaling \$445. from Peter Esser PD Handy. Because of the small amount of cost and the need to get this installed prior to beginning the playground upgrade, the ACC forewent trying to get a second bid.
    - iii. Deacon presented the ACC recommendations on the Trent's playground reconditioning and Esser hose bib installation bids to the HOA for approval. Richardson moved that the HOA board accept the Trent's and Esser's bids as presented by the ACC. Desilets seconded the motion. The motion was approved by voice vote. Deacon said that payment would be made after the services were rendered and accepted.
  - b. Stop Work Order – the HOA accepted the bid of Wetland Resources at the March 29, 2018 special meeting. Deacon reported that Wetland was notified that its' bid was accepted on March 30<sup>th</sup>.
    - i. As our HOA consultant, Wetland will set up a meeting with both city personnel and Fish and Wildlife at the site along with a member of the ACC.
5. Payment made through PayPal
  - a. A discussion was held among board members as to the protocol used by PayPal when two signatures are required on a check. The two signature requirement was approved by the HOA at 2017 board meeting. Since the treasurer does all transactions electronically, the board needs to understand how this requirement is met. HOA members are looking into this process.
6. Desilets brought up the issue of a blind spot for motorists turning left from 59<sup>th</sup> Ave. W. while looking for vehicles coming up the hill on One Clubhouse Lane. Desilets related that there was a wreck there last week, and he had several close encounters over the past 10 years. After discussion, Deacon agreed to contact Joel at Premier to determine work necessary to resolve this problem and get a bid for the work. He will discuss this bid at the next ACC and Board meeting in May.
7. Desilets moved that the meeting be adjourned at 7:45 PM, seconded by Hutton. The motion was carried by voice vote.