

OCHL-12 HOMEOWNER'S ASSOCIATION

ARCHITECTURAL CONTROL COMMITTEE (ACC) MINUTES

ACC OFFICERS: Dave Baker, Chair, Dani Folsom, Secretary, Mike Richardson, Kellie Coffey
Members: Al Prescott (Windward Bluff), Michael McMillan, Resource Members: Dennis Hutton, Tom Deacon

May 7, 2019 Meeting

Attendees: David Baker, Dani Folsom, Mike Richardson, Michael McMillan, Kellie Coffey, Al Prescott, Dennis Hutton, Tom Deacon, Joe Rystrom

1. Meeting called to order at 6:05 pm and closed at 7:08 pm.
2. Approval of the March 10, 2019 ACC Minutes (This was a special meeting held at the Baker residence.) Approval of the April 2, 2019 ACC Minutes.

3. ACC Member Assignments

- (1) Clubhouse Lane Lighting/Landscape Project with OCHL South – Discussion that this project was still in a “discovery phase”. No bids or final decisions are pending. Discussed need to update lighting to address inclement weather (snow height) and poor street/sidewalk lighting. Suggestion was made to contact the City to discuss adding a street light across the street from this entrance. Discussion was also made to remove cleaning of the monuments as part of the project and to isolate it as a maintenance requirement under normal business. Joe Rystrom volunteered to take on the monument cleaning project and solicit bids.
- (2) View Protection Golf Course – Folsom/Prescott – Final maintenance plans for both the Windward Bluff and Golf Course have been approved by the City. Folsom to confirm with Golf course tree removal schedule and tree replacement type and provide update to Windward Bluff for their final review in advance of implementation. Other View Protection Complaints – Baker: (a) 6305 St. Andrews Drive - Golarz, Native trees within NPGA/Wetland. (b) 11906 59th Ave W - Rhee. Neighbor removed tree blocking protected view (c) 6135 St. Andrews Drive - Kunthara. Trees blocking a protected view and they agreed to remove and/or top the trees in question. Homeowner contacted the City for approval. City wants HOA to contact them.
- (3) Roof, Additions, Paint and Landscape Projects – Baker: (a) 11714 59th Ave W, house and deck repaint application – approved by House Color Committee. (b) 5811 St. Andrews Drive, fence (with a height over 6’) and bordering golf course application received – Agreement was made to let homeowner know that this would not be approved. (c) 5905 St Andrews Drive, landscape change application approved. Prior request for landscape changes for this address were also previously approved.
- (4) Home Maintenance and Other Community Maintenance – Coffey: Spring Clean-up Letter in advance of the Annual Garage Sale to let residents know that the City will arrange for pick-up of garbage, recycled items and large items (furniture, etc.) at no cost

was well received. Reminder to contact the City to get dates for cross walk repainting. Hutton also asked for query into redoing bike path repainting.

- (5) Open Space – Richardson/Baker: Mukilteo Stop Work Order Update. City still has been understaffed so no updates have been received from the City. Wetland Resources has submitted restoration plan to the City and they are waiting for the City's response/approval. Once approval is received, they will proceed to getting approved site permits to begin stream and site restoration. In the interim, natural restoration is occurring.
- (6) New website: Baker/McMillan: Changes were made to update Board and ACC Committee Members names and email addresses.
- (7) Golf Course: Baker requested meeting with Keith Coleman, executive management for the Golf course. Issues to be discussed include: (a) The fence back of the 13th tee box on Harbor Pointe Blvd is in need of some repair and/or replacement (b) timing on when water will be turned on by the Golf Course at the St. Andrews Drive entrance to coordinate monument plantings, and a related issue with the water supply by the cart path off St Andrews Drive to the 13th tee not getting turned on which caused the loss of OCHL landscape plants.

4. **New Business**: None to note.
5. **Next meeting June 4, 2019**