

November 5th, 2019 ACC Minutes

Meeting called to order at 6:09

September 10 & October 1 2019 Minutes approved

Motion to approve: Al Prescott, seconded: Michael McMillian

ACC: Dave Baker, ACC Chair; Dennis Hutton, Michael McMillian, Al Prescott of Windward Buff and via phone: Mike Richardson ACC & Board Member at Large

Attending: Kellie Coffey HOA President, Charles Desilets VP

1. **View Protection Golf Course**: Kellie is to meet with David Hein, Management Team member with at Oki Golf, who has the authority to authorize payments for tree removal. Kellie hopes to meet with him before or during December. Kellie does have a group of HOA members if necessary to attend said meeting/s.

2. **Home Maintenance**

2a. Dave reported that letters sent to various homeowners about Home Maintenance is starting to pay off. A renter on St. Andrews Dr. has removed the garbage cans from in front of his home, hiring a Landscaper to trim back vegetation that is growing over the sidewalk and obtaining dog collars that should help stop the dogs barking.

2b. Dave is to send emails instead of individual letters to HOA members with Home Maintenance issues.

2c. Charles is to contact his neighbor to check on the Satellite Dish location issue as at this time as it might be in violation for the CC&Rs.

3. **Open Space**: Mukilteo Stop Work Order Update: Wetland Resources stated we are to hold off on any HOA work until we receive instructions indicating our next steps.

Tree Issues

3a A homeowner on St. Andrews Drive has concerns about a dead tree that might fall onto his home or property. In checking the boundary drawings it was determined not to be on HOA property. ACC suggested that he contact Mukilteo City to determine who has responsibility for the tree.

3b Baker asked Monarch, Total Tree and Evergreen Tree to bid on pruning /crowning the nine Japanese Flowering Cherry Trees in two green spaces on the north side of St. Andrews Drive. Total Tree was accepted which include removing two trees and grinding the stumps for \$1,320.

Another bid was asked for removing 15 other stumps in the same area. Only one bid received so far.

3c Monarch Landscaping Contract

The end of the 1st year of a 2-year contract has resulted in some performance issues. Evaluation of their performance is on-going and will be the subject in the December 2019 meeting and possibly going for new contract bids.

4. **Lighting Issues All Entrances** Baker to contact Glenn Hanson, electrical contractor who is proposing what is needed to upgrade the electrical infrastructure. Initial meeting was held October 30th and have heard nothing to date. Meanwhile we had to hire another electrician to make repairs at the St. Andrews Dr. entrance for \$524. We still have some lights out on St. Andrews Drive and more out at Clubhouse Lane entrance. A second contractor bid to upgrade the infrastructure of both entrances will be pursued.
5. Entrance Monument Gold Painting St. Andrews & Clubhouse Lane. Approval was given to Sign Pros and the painting depends on when the weather cooperates.
6. Update on websites, McMillian had a show and tell and made some corrections in the meeting. A couple of items were discussed; one was to remove the PayPal item. Wording to be developed for the HOA to send checks or contact their banks for check writing. It looks to be really close for the release in December.
7. New Business:

During Baker's wetlands research he found and suggested that he contact Ken Zobrist, WSU Professor Forestry, to evaluate out thirty-three acre wetland/NGPA for recommending steps we could take to preserve and enhance the site. McMillan pointed out he is seeing major erosion along the bank of the ravine along St Andrews Drive and suggested that if Mr. Zobrist agrees to work with us he could also suggest plantings that would help anchor the bank to stop the erosion.

Meeting adjourned 6:55PM
Minutes by Dennis Hutton, Temp Secretary