

## OCHL-12 HOMEOWNERS ASSOCIATION

### ARCHITECTURAL CONTROL COMMITTEE (ACC) MINUTES

March 3, 2020

ACC Officers: Dave Baker: Chair, Dennis Hutton: Secretary, Dani Folsom, Mike McMillian, Kelly Coffey (Temporary), Al Prescott (Windward Bluff, Resource members: Tom Deacon, Joe Rystrom & Dan McGovern

Attendees: David Baker, Dennis Hutton, Kelly Coffey, Joe Rystrom, Charlie Desilets, Dan McGovern, Larry Johnson, Brigitte Santossuosso, Teresa Peck

Meeting called to order at 6:02PM

Minutes Approval for February 4, 2020. Motion to approve Kelly Coffey and 2<sup>nd</sup> by Michael McMillian- ACC voted to approve and Dennis will send to Michael.

#### View Protection:

- a) Dave & Dani still need to walk the area on the 13<sup>th</sup> Fairway regarding the Alders that need trimmed.
- b) Dani reported that Dave Hiem would take the tree-cutting budget to the new Golf Course owners.
- c) The view issue at 5912 St. Andrews Drive is mostly satisfied per the HOA requirements. One large tree still needs to be addressed with the neighboring homeowner and the ACC. A second homeowner will trim his trees and bushes to meet the view requirements this spring.

#### Home Maintenance:

11621 59<sup>th</sup> Ave W, homeowner has not had his lawn mowed after being supplied with a landscape contact. Kelly will send an email to have him mow the grass.

6001 St Andrews Drive has started to take some action to remove cars and trailers from in front of his home. This is a watch to see if the improvement continues.

NOTE: Dennis questioned the garbage containers that are still sitting in the driveway that are supposed to be kept out of sight. This was an issue that was addressed to the whole HOA in 2019 with email and/or letter. A few homes still have not complied with this covenant requirement. A list of the homes not in compliance will be created and the issue addressed.

6111 Bayview has cleaned up his driveway.

#### Open Space:

Wetland Resources stated that the mitigation plan was submitted to the City in early to mid February and there has been no response from the City.

In the February wind storm the HOA had 20 trees that were damaged or blown over. The Board approved the expenditures \$7,260 via email. Three other trees fell onto St. Andrews Drive and the Mukilteo Public Works moved them off the road and into the West Swale. Dave Baker and Mike Richardson cut them up into fireplace size and placed next to the sidewalk for free pickup. Total Tree chipped the remaining branches for a cost of \$220.

#### Lighting of the Entrances:

There are no issues with the new light fixtures at this time. The St. Andrew entrance has four lights on the first island that were considered too high. Good Sense Electric was contacted to look into a lowering kit. However the ACC decided to leave the light fixtures as is for now. Dennis is to contact Good Sense Electric not to proceed with any modifications.

#### St Andrews Drive Entrance Fence:

Three quotes were received and all are close. The selection of the vendor was delayed while Kelly and Dani check with the Golf Course to see if they will help out with the cost of the new fence. The new fence will have more posts for structural integrity and a natural finish for the fence. It is recommended to steam clean every 3 to 5 years in order to maintain a longer life of the fence.

#### New Business:

A little confusion as in the last meeting as it was asked for everyone to send suggestions to Dennis who would then bring the list to the 3/3/2020 ACC meeting. In the 3/3/2020 meeting it was thought that Dani was creating this list. Dani did not attend due to illness and Dennis did not receive one suggestion?

Water located near a fire hydrant on St. Andrews Drive might be a leak. Dave talked to a Water Dept. employee on St. Andrews Drive and he stated he would ask to have it inspected.

Charlie took on the task to understand if HOA volunteers are covered by insurance when working on HOA projects.

Michael McMillian asked that all approved minutes be officially sent to him, as there is confusion on various revisions of the minutes.

#### Old Business not discussed in the ACC meeting:

Lot 1 and Lot 2 have a golf path between their homes. The irrigation has been off for a year and half (plus). Dan McGovern stated that Good Sense Electric thought a wire had been cut going to the controller. It was also mentioned that the controller box is on the Fairway and just might need to be turned on. ACC investigation required.

Meeting adjourned at 7:07 PM