

OCHL-12 HOMEOWNERS ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE (ACC) MINUTES

August 3, 2021

ZOOM MEETING

Bold print results in meeting

ACC Officers: Dave Baker: Chair, Dennis Hutton: Secretary, Dani Folsom, Michael McMillian, Kellie Coffey, Al Prescott ((Windward Bluff), Resource Members: Joe Rystrom, Steven Black, & Dan McGovern

ZOOM ATTENDEES: Dave Baker, Dennis Hutton, Dan McGovern (Treasurer), Al Prescott, Dani Folsom, Mike Richardson, & Michael McMillian

1. Meeting called to order at 6 PM

2. Approve July 6, 2021 minutes. Baker motion to approve, Richardson 2nd, Motion passed.

3. ACC Member assignments:

(1) View Protection Issues –

(a) Moothart View Complaint - Baker to comprise letters to the two homeowners where additional pruning can be done. Baker still has to complete letters to the two homeowners asking for additional pruning.

(2) Open Space –

(a) Mukilteo Stop Work Order Update - No update. Waiting for the "As Built Report" from Wetland Industries to the city. Baker to check with Wetland Industries for update on the "As Built" letter to the city.

(b) As previously reported, the recent survey of dangerous trees by Urban Forestry Service/Bartlett Consulting Identified eleven trees, some needing removal and the balance requiring some pruning and/or being put on a watch list. We are still in the process of getting bids for this work. Total Tree has bid \$3,450 to remove/snag six of the eleven trees identified by Urban Forestry. Baker to furnish a request to the city to do this work.

(c) Sidewalk Cleaning - Blue Skies has completed the power washing of all sidewalks fronting our park, green spaces and wetland. Total billing \$4,530.50. Blue Skies has completed this project. Inspection finds job well done.

(d) Monarch has completed a survey of all our irrigation systems, adjusting coverage as necessary. Monarch has completed an inspection of our irrigation system, making repairs/adjustments as necessary

(3) Golf Course Fence issue - *This fence project along Harbour Pointe Blvd is still in abeyance. McGovern to initiate a meeting with the golf course to determine their interest. McGovern to attempt another meeting with the Golf Course.*

(4) Lot Maintenance Complaint - 6001 St Andrews Drive, car parts, garbage cans in driveway in view of street. Multiple cars parked on street. Need to discuss. Hutton has not heard back from the Mukilteo City Permit Department. Work is continuing at this site. **Hutton to call the Mukilteo Permit Department on the complaint that was sent to them to find out their results.**

(5) Potential 2021 Projects –

(a) Upgrade trails, root grinding to eliminate stumbling hazards, resurface and install up to four 4 inch culverts at five different locations to eliminate washouts/spongy areas. Avid Landscaping has bid \$4,875 for the grinding of exposed roots and graveling those areas. **City approval required for root grinding on the trails, so the question will be put to the City for approval to proceed. Work around is to add more gravel in these areas. Suggestion to add forms in these areas to hold the gravel to be considered.**

(b) A bid for refinishing tables and benches located at our Bayview Park plus the replacement of deteriorating planking on the parameter by a previous contractor has yet to be received. A second bid is being arranged by Rystrom. **Nothing reported at this meeting.**

(c) Removal of silt and foliage at our bio-ponds at lower St Andrews is necessary. We have a bid from Bodine Construction in the amount of \$9,680, not including tax. A bid from Kemp West, Inc. for \$4,972.50 including tax has been received. Baker met with both parties to get a better understanding of the work involved in both bids so a comparison report can be made in order for a decision. The city did meet with us and since the smaller pond and stream coming into the area are actually in the wetland, they may require certain permits. We are trying to work that process out. **City representative was negative on the HOA getting permits this year to work on the sections close to the wet lands.**

(d) Pavilion Project Bayview Park - Black to update the committee. **Nothing reported in today's meeting.**

4. New Business: **Windward Bluff homeowners complaining about golf ball damage since the trees were removed. Question asked how much a homeowner paid for two nets on 59th and it was approximately \$4k. Windward Bluff needs to cover approximately 150 feet in length. Also suggested closing the tee box in that area until a solution can be implemented. Prescott may ask the Golf Course to implement that suggestion.**

5. Meeting was adjourned at 6:25pm

6. Next Meeting is September 7, 2021