

OCHL - 12 HOMEOWNER'S ASSOCIATION
BOARD OF DIRECTOR'S & OFFICER'S MEETING

OFFICERS & BOARD MEMBERS: Kellie Coffey, President, Charles Desilets, Vice-President, Dan McGovern, Treasurer, David Baker, Secretary, Mike Richardson, Member-at-Large

April 6, 2021 Board Meeting Minutes

Attendees: Kellie Coffey, Dan McGovern, Mike Richardson, David Baker, Dennis Hutton

1. This ZOOM Board meeting was called to order by Coffey at 6:58 PM. A Board quorum (4) was present.
2. Secretary's Report: The March 2, 2021 Board meeting minutes were unanimously approved on motions by Baker and Coffey. There was no new correspondence to report.
3. ACC Report: **View Protection Issues** - (a) Removal of trees on the 12th and 13th fairways - Tree removal has been completed. b) **Moothart view complaint** - Initial pruning complete at all three lots. New photos have been taken. Baker to make contact with the homeowners involved to complete this process.

Open Space - (a) Mukilteo Stop Work Order update, Westland Resources have provided the city with the final As-Built Report the week of February 22nd. No response to date from the city. (b) The previously approved removal of two Alders behind the Windward Bluff townhouses has been postponed account the price for removal has increased from \$800 to \$1400 and the tree service is adamant that neither tree is in danger of falling on a townhouse. (c) A request for remove four dangerous trees at 6031 Bayview Drive was discussed and a bid by Total Tree in amount of \$1,000 was approved on motions by Baker and McGovern. Baker to advise Total Tree. (d) Discussed creating a management plan for our open spaces including a dangerous tree assessment. Baker to develop more detail and costs on motions by Baker and Richardson. (e) A bid of \$2,550 by SeaScape to upgrade our trails including root grinding, adding five culverts and resurfacing with gravel where needed was discussed and approved on motions by Baker and Coffey. (f) A bid of \$385 per application by SeaScape to treat two sites of Yellow Archangel infestation was discussed and approved on motions by Baker and Coffey. (g) Baker advised he was awaiting bids for cleaning sidewalks fronting our green spaces and refinishing of picnic tables and benches at our Bayview Park.

4. Treasurer's Report: (a) Financials - McGovern reported CD and checking account balances at both Heritage Bank and Bank of America. These amounts are not reported in our minutes due to our website security but are available to members upon request. (b) Annual Membership Dues - As of April 1 we have nine homeowners who have not paid. McGovern to email those in arrears offering no penalty if paid in April advising of a \$50 penalty added after May 1 and another \$50 after June 1st. (c) Budget Issues - McGovern and Baker will work up an ACC budget. (d) Windward Bluff and South billing - The need to get this billing for 2020 completed was discussed. (e) 2020 Audit - McGovern was authorized to arrange for an official audit.
5. Meeting was adjourned at 7:44 PM
6. Submitted by David Baker