

## OCHL - 12 HOMEOWNERS ASSOCIATION

### ARCHITECTURAL CONTROL COMMITTEE (ACC) MINUTES

ACC Members: Dani Folsom, Chair, OPEN, Secretary, Al Prescott (Windward Bluff), Joe Rystrom, Mike Sibley, Michael McMillan, Phillip Falk.

Thursday, December 8, 2022

Via Zoom

ACC Members in Attendance: MaryLynn Birney, Dani Folsom, Michael McMillan, Joe Rystrom.

Others in Attendance: N/A

Meeting called to order at 7:01 PM by Chair Folsom

Folsom informed ACC, today's ACC and Board meetings are intended to be more abbreviated in nature, for the holidays and increased family obligations.

OLD BUSINESS:

#### 1. Tree Maintenance

Total Tree is back in operation and will be contacted by Rystrom to schedule a walking tour and assessment for potential problematic issues on nature trail by Windward Bluff, behind 6211 and 6207 Bayview, southwest of 6108 Bayview, Bayview Park, bottom of St. Andrews near monument, other identified areas, and cut up already fallen tree by golf cart bridge.

Folsom, McMillan, Prescott and Rystrom did a walking tour of needed tree/limb maintenance due to previous wind damage on 11/10/2022. Bid received and approved. All work had been completed satisfactorily.

STATUS: CLOSED

#### 2. Request for Quote/Proposal for landscape contract

Folsom is finishing up requirements for RFQ/P. Added will be trimming area near bio-pond, and remove area on Bayview strip, which is golf course owned. Or, have golf course reimburse HOA for maintaining this strip. Add additional language for consequences for non-performance, and attending ACC meetings quarterly to update committee on state of HOA landscaping and any issues that need to be addressed. Draft RFQ/P should be ready in November, and for dissemination in early December. All interested vendors will be required to attend tour of areas included in contract.

UPDATE: RFQ pushed out due to ongoing the arborvitae and other issues. Current contract pushed out to April 2023.

STATUS: OPEN

### 3. Monarch Update (landscaping vendor)

Per Enrique Estrada, Branch Manager, the sprinklers were turned off and winterized by an irrigation tech on October 27. Plants replacement is to start in St. Andrews on November 8 with the goal of finishing everything in the next couple of weeks, and will send updates.

UPDATE 11/23/2022: Per Zac of Monarch replaced the 24 arborvitae at Clubhouse Lane, the 3 at Saint Andrews, and the 9 Arborvitae and the boxwood at the bottom entrance, and will be getting mulch installed next week, and then are hoping to complete the ASL as well.

STATUS: OPEN

### 4. Solar Panel Issue

The ACC briefly discussed updates, and HOA attorney sent owners a letter in reference to panels, and has not yet heard back. Meeting scheduled for near the end of January 2023.

STATUS: OPEN

NEW BUSINESS: NONE

### 5. Applications for Approval of Improvements received:

Bayview Dr: re-deck of existing structure - *approved*

Meeting adjourned at 7:25 PM by Chair Folsom.

Prepared by Joe Rystrom. Note that information was added for any ACC emails with ACC business during the period from the last board meeting to this one.