

APPLICATION FOR APPROVAL OF IMPROVEMENTS

OCHL-12 CC&Rs ARTICLE XV, BUILDING RESTRICTIONS: "No construction or exterior addition or change or alteration of any structure may be started on any portion of the Properties without the Owner first obtaining a building permit and other necessary permits from the proper local governmental authority and written approval of such permits from the Board, Committee or the Declarant. The Committee (ACC) must approve the plans for all construction or alteration proposals (see Article XVI)."

To request ACC approval of planned exterior changes to your property, submit this form with **complete plans and specifications attached** for all proposed buildings, structures and exterior alterations, together with detailed plans showing the nature, kind, shape, materials, colors and location on the lot. **Use additional paper as necessary.**

For roofing changes, see [Roofing Standards & Application](#) or for exterior color changes, see the [House Colors Policy](#).

ALL applications must be received before or during your planning process. Please allow 30 days from receipt of your application by the ACC for its response to either approve or request additional information.

PLEASE NOTE: Applications received after you have started or finished your project will not be subject to the 30-day approval response by the ACC. In such cases, the ACC may either deny or require changes to your application.

Return completed form and all the required documentation to: **OCHL-12, 11700 Mukilteo Speedway Ste. 201-1148, Mukilteo, WA 98275** or email to **ACC@OneClubHouseLaneHOA.com**.

The ACC will email its response to your Application to you,

To also request the ACC's response by US Mail, check the following box:

Name (PRINT) _____

Address _____

Email (PRINT) _____ Tel _____

Proposed Start Date: _____ Proposed Finish Date: _____

Brief Description of Proposed Changes: _____

USE REAR OR ADDITIONAL PAPER AS NEEDED

HOMEOWNER SIGNATURE: _____

ACC APPROVAL / DENIAL

NOTE: ACC approval is valid for 12 months from the date listed below. Once started, the Project must be completed within 90 calendar days from the start. If you have any questions or anticipate delays in completion, contact the ACC. The Homeowner should retain in their files a copy of this approval notice.

APPLICATION STATUS: APPROVED ____ DENIED ____ DATE _____ (If denied, see notice outlining the reasons)
RETURNED WITHOUT APPROVAL (Additional information required) ____

AUTHORIZED ACC SIGNATURE: _____

HOMEOWNER NOTIFIED: DATE _____ BY _____